

CURRICULUM VITAE

Name and Address

Håkon Jåtun
Håkons Gate 10a, 0652 Oslo
Norway

Personal Information

Date of birth: 14.07.1975
Marital status: Cohabitant

Qualifications

More than 10 years' experience with Quality Management in Offshore projects, with a good understanding of lifecycle management and the interdependency of engineering, procurement, construction, commissioning and operations teams.

- Quality Assurance
- Job Safety Assessment
- Interface Management
- Supervisory Activities
- Information Management

Character

Analytical and practically oriented, with a keen ability to find workable solutions and ways forward for both short and long perspectives. Cooperating well with all disciplines and across generations.

Work Experience

2007 - **FRISAK & PARTNERS AS**

Senior Consultant

01.06.2018 – Present

GE Grid Solutions

Project HSEQ Manager

- Develop and implement project HSEQ management system
- Develop project HSEQ performance standards
- Report on HSEQ performance
- Identify, develop and implement controls to ensure Best Available Techniques are incorporated into each project phase
- Monitor engineering activities

- Identify deviations and propose alternative solutions for the benefit of the project
- Liaise with Client on HSEQ issues
- Plan and conduct supplier audits
- ensure compliance with relevant design procedures.
- Follow-up inspections and audits carried out
- Coordinate NCR Investigations and root cause analysis
- Proactive in the investigation of incidents and near misses
- Provide site HSE support and direction to project and site personnel
- Coordinate workplace inspections
- Enforce PTW system, and monitor its implementation
- Identify, develop and implement controls for work hazards
- Lead the development and implementation of environmental management

01.10.2014 – 30.05.2018

BW Offshore

Quality Assurance Engineer, Life Extension Projects

- Responsible for establishing and communicating quality requirements and routines, working methods and tools within BWO modification projects
- Responsible for establishing and communicating Project Management Plans, including Project and Engineering Execution Plans and Project Quality Plans
- Establish Information Management Plans and specifications; liaise between Project and document management department
- Provide support and advice to the Project Management team, including risk management, budgeting and planning year to year activities
- Provide support to Supply Chain in procurement process including requirements, bid evaluation and supplier follow-up
- Plan and perform internal and external audits, project Risk Lessons Learned sessions
- Assist offshore Site Manager with HSEQ aspects of project activities

01.11.2012 – 30.09.2014

Aker Solutions (Fjords Processing)

Project HSEQ Manager, Ichthys MEG Reclamation Project

- Key responsibility for facilitating procedures and processes for package responsible engineers, document control and interface management
- Quality Surveillance Coordination
- Provide support and advice to the Project Manager regarding quality issues
- Liaise with Client and Suppliers on quality and documentation issues
- Reporting on quality control schedule, document submittal status, non-conformity and technical clarifications

2010 – 31.10.2012

BW Offshore

Quality Control and Technical Archives Coordinator, Papa Terra Project

- Responsible for establishing and maintaining supplier inspection matrix, regulatory compliance matrix and change control administration
- Responsible for administrating Technical Archives
- On site administrative link between engineering and commissioning teams reporting to Site Manager

01.10.2007 – 2010

BW Offshore

Quality Surveillance Coordinator, Cascade Chinook Project

- Responsible for establishing and maintaining supplier inspection matrix; Regulatory compliance matrix, Correspondence, Change Control and Deviation Permit registers
- Producing and updating Project and Operation procedures and manuals
- Document Control

15.05.2007 – 30.09.2007

FPSOcean

Expeditor

- Expediting completion of management procedures for ISO9001 Certification process

2003 - 2007 Assistant Film Producer

- Kool Production
- Main Island Production

2001 - 2003 Office clerk

- Bokkilden.no
- Inspira

Education

1997 - 2001 University of Oslo (UiO)

Bachelor of Cultural and Social studies, Faculty of Humanities

- Major in English language and culture
- Minor in Japanese language and culture

1991-1994 Canadian Academy, Kobe Japan

International High School

Courses:

HUET, Expiry date 10.11.2018

IMIST, Expiry date 17.08.2019

Language:

- Norwegian (native)
- English (fluent)
- Japanese (colloquial)
- German (survival)

Contact:

Telephone: (+47) 970 69 829

E-mail: hakon@frisak.no